



## Final Application Checklist and Instructions

Please step through the following checklist before submitting your application:

- Application complete (*total of 3 pages*)
- 1 complete copy of the *Student Medical Information and Consent* sheet PER CHILD
- 1 signed copy of *Parent Volunteerism and Interest Survey* (*new families ONLY*)
- 1 signed copy of *Affirmation of Financial Obligations*
  - For Kindergartners: Kindergarten Readiness checklist reviewed
  - For Kindergartners: a Kindergarten Readiness conversation and assessment has occurred
- TMS Parent / Student / Teacher Expectations have been reviewed with each student (\*)
- New Families** should complete a family inventory in anticipation of the pre-placement interview (\*)

\* These are available on-line at [www.TheMastersStudy.org](http://www.TheMastersStudy.org)

### Final Instructions for Returning Families

- Return or Mail your completed application to:

**The Master's Study**  
2606 West 96<sup>th</sup> Street  
Indianapolis, IN 46268

Registration fees should be submitted **via PayPal**, just as normal tuition is paid. **Do not send a check.**

- Please make your registration payment SEPARATE from any fee or tuition payments
- Please send an email to [accounting@TheMastersStudy.org](mailto:accounting@TheMastersStudy.org) indicating payment has been made
- Please review the *Registration Guidelines*, noting the policy regarding registration and past due accounts

Your child(ren) will be officially enrolled ONLY when the registration fee for each child has been received.

### Final Instructions for **NEW Applicant Families**

- Mail your completed application to:

**The Master's Study**  
2606 West 96<sup>th</sup> Street  
Indianapolis, IN 46268

Registration fees should be included with a completed application. Please make checks (**no cash, please**) payable to:

**The Master's Study**

New families must additionally participate in a phone interview before confirmed enrollment into The Master's Study. A Pre-Interview inventory is part of this process (we thank you in advance!) Make certain to include it with your application. Appointments for those interviews will be made upon the *tentative* placement of a student.

Registration fee(s) will be cashed upon receipt. Your child(ren) will be tentatively placed ONLY when the registration fee for each child has been received. Registration fees for students who *cannot* be placed will be returned in full.